



LOOKING FOR A PERSONAL LINES ACCOUNT MANAGER TO JOIN OUR TEAM

Responsible for maintaining a book of business which includes but is not limited to; answering questions, handling complaints, explaining coverages, writing new business, rounding accounts, processing cancellations and endorsements, invoicing and marketing. Develops close working relationships with company underwriters and becomes proficient with each company's underwriting requirements. Maintains a pleasant and helpful attitude towards customers, companies, co-workers and producers.

Competencies:

1. Ability to thrive in a fast-paced, dynamic environment;
2. Team Player;
3. Excellent organizational and interpersonal skills;
4. RIBO license required;
5. Demonstrated written and verbal communication skills;
6. 2 or more years of insurance industry experience.

Contact Info:

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